



# PROCEDURE FOR Getting Similarity Index Report (S.I Report) & Similarity Index Certificate (S.I.C)



## For the Endorsement/ Clearance by the QEC-UoK on ASRB Clearance Form

Candidate first read the following guidelines to get clearance from the QEC, UoK

### In order to Endorse or clearance from the QEC-UoK

THE CANDIDATE MUST FOLLOW THE FOLLOWING STEPS.

#### Step No. 1

Type the link “<http://www.gecku.com/Downloads.html>” in the Google search bar, and then **click on S.No. 7**



#### Step No. 2

After submission of the Google Form, your supervisor will send a confirmatory email to the below mentioned email address (mentioning that “My research student namely XYZ has submitted the thesis titled “\_\_” for the issuance of Similarity Index Report/ Certificate”; Kindly do the needful.”

[gec.survey@uok.edu.pk](mailto:gec.survey@uok.edu.pk)

#### (Documents Required to Upload)

- ❖ The following scanned documents are to be uploaded on the above mentioned Google Form.
  1. Complete Thesis File (File should be in word format; No PDF and No In-page Format)
  2. ASRB (Admission Letter/ Synopsis/Modified Synopsis Approval Letter (if any))
  3. CNIC
  4. Enrolment Card
  5. Matric Certificate
  6. Clearance form (duly filled and endorsed by every section mentioned there-in before submission to the QEC)
  7. Research Papers (if any)
  8. Change of Supervisor (if any)

#### NOTE:

- ❖ The information filled on the Google Form must be proper and accurate as the same will reflect on the S.I. Report/ Certificate.
- ❖ The Title on the Thesis and ASRB Synopsis approval letter must be same.
- ❖ QEC, UoK will take **TEN (10) Working days** to check the thesis properly and issue the Similarity Index Report & Certificate.

#### [COLLECTION OF S.I. REPORT/ S.I.C]

After receiving the endorsement email from the Research Supervisor, the QEC will check the Similarity Index of the thesis provided through the Google Form. The Candidate is advised to contact the QEC after 10 working days of the submission for the Certificate / Report issuance.

**THE FORM CAN ONLY BE SUBMITTED FROM  
MONDAY TO FRIDAY between 10:00AM TO 02:00PM**

**For any queries please contact the Quality Enhancement Cell at 021-99261063  
or write us at [gec.survey@uok.edu.pk](mailto:gec.survey@uok.edu.pk)**